

Charter School of Morgan Hill



Board of Director Minutes: Feb. 11, 2003

DRAFT!! – Not quite complete

Closed sessions began at 6:30 PM

Open sessions began at: 7:30PM

Board Members Present: John Varela, Marcy Tomscheck, Cinda Meister
Sharon Sousa, Paige Cisewski, and Lynn Mitoma

Also in attendance: Mary Smathers, Elaine Feeny, Noreen Bergin and Debbie Hargadon
Joy Moody

Absent: Myles Taketa, Claudette Beatty

Roll was taken of members present, as reflected above. Closed session to be resumed after open meeting.

Members of the Public:

Visitors: Bill Pollard, Vanessa Wray

No approval of January minutes, not yet finished. D Hargadon apologies.

Public Comment:

Vanessa Wray presented for a second trip to the Board that her student is feeling pressure about knowing what his options are during the daily pledge of allegiance. She is looking for a policy that states the pledge is not mandatory and there is a simple “thing” for kids to be involved with that makes them feels comfortable.

Comments/Questions from board members on reports in board packet.

Cisewski asked for additional comment on the Financials. Mary went through much of her Director’s Report and Financial statements in detail. See attached reports.

ACTION:

Finalize facility use policy and conditionally approve summer science program: Consensus after much discussion was that we would like to do this as a benefit to our kids and families, but not at a “cost” to the school. Approval was given if it was not a liability to the school. No vote taken.

Approve enrollment procedures: Follow up to actions: Admissions change is not a material change, so no change to the Charter is required. Send an updated admissions policy to the district as notification of admissions revisions. Okay to notify parents of Kinder and second graders from the waitlist of new Wait List carryover policy. Listing of exactly which students this covers is included in historical

minutes of this meeting as an attachment. Cisewski motioned we approve the amended Open Enrollment procedure. Tomsheck seconded. Approved 6 – 0.

Finalize flyer distribution policy: Looking for final approval on policy discussed several months ago. Policy will state the School initiates the flyer or event and the publication of it, if it is for profit. Delete 3 a, b, c from proposed policy (attached). Cisewski moves to approve flyer policy as amended. Mitoma seconded. Approved 6 – 0.

Consolidated application approval and signature: Tomsheck motioned to approve our application to consolidate so we can apply for Title 2, Title 4, and Title 5 funding from the State of California. Still working on Title 1 and Title 3. Meister seconded. Approved 6 – 0.

Discussion Items:

Draft of teacher evaluation instrument (section of staff handbook): Sousa presented a 12-page draft of teacher competencies and how they are rated and reviewed. This caused much discussion as to how to set effect measurable goals for teachers and what methods to use. Tomsheck also indicated that the Board needs to bring something back to the staff regarding performance based pay, as this is what was promised in all of their original contracts. Agreement was reached as follows: It starts with Sousa creating a committee with teachers involved regarding how to set up performance based pay standards and bonus pay distribution for staff to be included as part of compensation explanations at the time a contract is presented. The process also must be working through budget committee work for the following school year. There should always be two entries in the budget for teachers – bonus pay and a separate category for performance based potential (both likely calculated as a percentage based on staff) All agreed to this.

ACTION: By next meeting and in preparation for the Budget Meeting scheduled for March 8, a closer to final draft and proposal for project based pay understanding should be ready to be presented by Sharon or her committee.

Discuss notification from state on Language Arts Curriculum: Math curriculum is in this year's budget. We need to budget \$25K for Language Arts. A committee needs to get created immediately. March 11 agenda needs to include curriculum adoption policy for action item.

Review of agreements with city for RDA loan and grant: Attorney advised that we remind the board that we have approved this one year ago as of _____ in order to get the \$22K loan. We have secured it with our used assets, language includes if we do not pay this back in 5 years, they will come pick up our assets. Remind "them" that John and Mary have signed this form. Be so reminded.

CANEC Conference – Charter School conference is March 27 – 29 at Anaheim Marriott. It was suggested that 2 people go. There is a good financial section Mary wants to attend for \$125; cost of entire conference is \$310. Agenda is very good for where our school is at now.

Next meeting is March 11, Tuesday. Meeting adjourned at 9:25. Closed sessions resumed.

Respectfully submitted,

Debbie Hargadon
Administrative Assistant

for Sharon Sousa, Principal
Board Secretary