

Charter School of Morgan Hill

DATE: September 9, 2003
TIME: 7:00 PM
DAY: Tuesday
LOCATION: CSMH - Staff Room
9530 N. Monterey Road
Morgan Hill, CA

REGULAR MEETING
BOARD OF DIRECTORS

MINUTES

I. OPEN SESSION (NO CLOSED SESSION THIS MEETING)

Meeting began at 7:05 PM

Roll Call: Present: Cinda Meister, Joy Moody, Dana Miller, Lynn Mitoma,
Mary Smathers
Absent: Linda Ullah, Scott McDonald, Claudette Beaty
Also Present: Sharon Sousa, David Cross, Debbie Hargadon,
Jill Davis (parent)

1. APPROVAL OF MINUTES OF THE LAST MEETING

Mitoma motioned we postpone the approval of the minutes as there are too many changes that still need to be made.

Motion by: Mitoma Ayes: Unanimous
Second by: Miller Noes: -----

II. MEMBERS OF THE PUBLIC HAVE AN OPPORTUNITY TO SPEAK ON ANY TOPIC

Written: None
Oral: Debbie Hargadon read a prepared statement regarding technology infrastructure at new CSMH site.

Written: None
Oral: Jill Davis presented a small dog for auction at Clos La Chance and sought input regarding pricing and desirability.

III. PRINCIPAL'S AND DIRECTOR'S REPORT - attached

Principal's report discussion items

- A. Draft letter presented to be sent to families who vacation during school days. Board members suggested that the letter only be used for extreme cases. Discussion centered on other ways to encourage attendance.
- B. Regarding the Student Handbook: three areas might be considered policies and therefore should come before the Board for approval. They would be suspension/expulsion, attendance/tardies, and discipline.

Director's report discussion items

- A. Dissolution of 22K loan with RDA of Morgan Hill for playground equipment. RDA funds cannot be spent outside of the city of Morgan Hill.
- B. Leadership Task Force summarization

IV. ACTION

A. APPROVE THE ADOPTION OF BOARD OF DIRECTOR'S JOB DESCRIPTIONS AS REVISED.

1. Modifications

- a. Under Staff Rep, point 2, change "encourage all parent opinions" to "staff opinions."
- b. Encourage parent opinions regarding upcoming or current board topics: Change point 2 in staff rep to Parent rep.
- c. Change number 1 to "Provide tentative agenda TOPICS to . . . "
- d. Under Vice President, consider: while working with the President, lead the Board of Directors in an annual assessment of the Board's goals and objectives. Have VP do this vs. the President to even out duties. Change 2nd number to number 6.
- e. Under President add 14: Work with the Vice President in leading the Board of Directors in an annual assessment of the Board's goals and objectives.
- f. Under minutes: add "posts the approved minutes 1. oversee the maintenance of timely and accurate "
- g. Eliminate any language regarding locked suggestion boxes or suggestion boxes.

Motion by: Smathers
Second by: Mitoma

Ayes: Unanimous
Noes: -----

B. APPROVE ADMINISTRATIVE GOALS AS AMENDED AT THE AUG. 19 MEETING

Smathers motioned moving this action to the October meeting so goals and the timeline could be approved in one motion.

Motion by: Smathers
Second by: Miller

Ayes: Unanimous
Noes: -----

C. APPROVE ADOPTION OF REVISED FACILITES POLICY AS AMENDED.

Amend point 7 to "All organizations must submit a \$100 security deposit which will be returned upon completion of the rental agreement, only if facility is found in condition in which it was rented."

Motion by: Miller
Second by: Moody

Ayes: Unanimous
Noes: -----

D. APPROVE STRATEGIC PLANNING PROCESS TO BEGIN

No documentation was included. The plan was outlined in the August meeting.

Miller motioned to approve the process provided the coordinating committee has representations from staff, parents, Board of Directors and student participation (at some level). Highest level Strategic Planning Board would consist of 3 – 5 people.

Motion by: Miller
Second by: Mitoma

Ayes: Unanimous
Noes: -----

E. APPROVE RENEWAL OF AGREEMENT WITH EXTREME LEARNING CENTER

Alter previous agreement to reflect new addresses, part of 2nd page being struck out and “CSMH agrees to provide supervision of 10:1”

Motion by: Moody
Second by: Miller

Ayes: Unanimous
Noes: -----
Abstained: Smathers

VI. DISCUSSION ITEMS

A. COMMUNITY INTEREST IN A CHARTER HIGH SCHOOL

The Board discussed community interest in a Charter High School and all the many issues surrounding the topic. Board Members agreed to keep discussing the topic but that it was not something that the school was actively pursuing at this time.

B. USE OF NON PROFIT STATUS BY OTHER ORGANIZATIONS

Board Members discussed many pros and cons of other organizations using our non-profit status. The group agreed that it was a complicated legal issue and not one we are ready to pursue at this time.

C. CONFIGURATION OF CLASSES FOR NEXT YEAR

A suggestion was made that we have 3 classes each in K – 3 grades in order to have a full enrollment when the class size goes up at 4th grade. Board Members discussed many pros and cons of this idea but agreed that it was not something that could be changed quickly for next year, even *IF* the school did want to do it.

VII. ADJOURNMENT

Meeting adjourned at 9:26 pm. Next meeting date Oct. 14, 2003 at CSMH Staff Room

Respectfully submitted,

Mary Smathers / dsh